

## School Photos – Friday 28<sup>th</sup> February 2025

Dear Parents/Caregivers,

Our school photos will be taken by **The School Photographer** on **Friday 28<sup>th</sup> February 2025**. **Students must wear correct school uniform**. All students will have their individual and year group photos taken whether they are purchased or not. Individual and group photos will be securely held by the school for the purposes of school records and identification. Sibling/Family photo packages are also available, information on these can be obtained from the school office if you are interested.

### How to order my Student Photographs

1. Complete your child's details on the order envelope – **one envelope for each child**
2. Tick the box for the package/items you wish to purchase
3. Indicate your method of payment –

**NOTE: The school office does not handle any payments**

**Credit Card:** Online payments is the easiest method, and can be completed online **prior to photo day** by visiting [www.theschoolphotographer.com.au](http://www.theschoolphotographer.com.au) and using the code provided on the order envelope. Once paid, please fill in the online receipt number on the envelope.

**CASH/Money Order:** If you are paying on the day, you may pay by cash or money order. We kindly ask that you enclose the **correct payment in the envelope as no change can be given**.

*If you have two or more children attending, you may choose to include the payment in one envelope (the oldest student). Please note clearly on the outside of all envelopes which envelope contains the payment.*

4. Year 7, Year 10 and newly enrolled students will receive a complementary Student ID card. No payment is required, but please ensure you mark the ID box. For all other students, if you require a new Student ID card, please tick the ID Card option on the envelope and enclose the correct additional amount of \$5 per card.

### On the Day

Students will be having their photos taken in year groups, with the timetable for this posted on the Student Link prior. Your child will hand their individual envelope with payment and package information clearly outlined to the photographer when having their photo taken.

### Enquiries

If for any reason you are not satisfied with the photos taken of your child, The School Photographer offer a money back guarantee and ask that you contact them directly with any queries on **(02) 9674 9824** or by email at [enquiries@theschoolphotographer.com.au](mailto:enquiries@theschoolphotographer.com.au). Photos can also be ordered after photo day via phone or online payments directly through The School Photographer, but these orders will arrive separately from the main order.

If you have any further questions please contact Mr Dellagiacoma in the CAPA/Computing Staffroom.

Mr Nick Dellagiacoma  
School Photo Coordinator