

Task 4: Major Project Stage 2

Due Date: 26 Jun 2024

Distributed: 6 Jun 2024

Weighting: 25%

Task Type: Presentation, Folio & Practical Work

Syllabus Outcome/s: H4.1, H5.1, H5.2, H6.1, H6.2

Unit: Production, Management and Communication

Task Description

Part A - Practical Demonstration

For Part A, you are required to showcase a practical task to the class, demonstrating a skill, process or technique that you have identified in your project planning and used as part of the production of your major project.

Your demonstration should be around 5 minutes in length and include a relevant “how to” handout.

As part of your demonstration, you need to:

- Identify the skill, process or technique
- Explain the relevance of this skill, process or technique to your project
- Explain how this task would be carried out in industry
- Identify the materials, tools and equipment required
- Demonstrate how to perform the practical task
- Prepare a summary handout/instruction sheet (between 1-2 A4 sheets)

PART B - Major Project Folio and Draft Project

For Part B, you need to submit the second stage of your major project management folio. Your folio should show the following (updated/new sections in bold) -

- Statement of Intent
- Updated Research (with **ongoing evaluations evident**)
- Detailed development of ideas, evaluations, decisions and final designs
- **Updated and evaluated time and finance plans**
- **Record of Production including problems encountered and their solution**
- **Evidence of WHS**
- **Final Evaluation**

You will also need to submit your draft project for feedback.

Glossary of Key Words

These verbs will provide an understanding of the detail needed to successfully complete this task.

- **Assess** - Make a judgement of value, quality, outcomes, results or size
- **Discuss** - Identify issues and provide points for and/or against
- **Explain** - Relate cause and effect; make the relationships between things evident; provide why and/or how
- **Justify** - Support and argument or conclusion
- **Outline** - Sketch in general terms; indicate the main features of

Details of Submission

PART A - Practical Demonstration

Upload a **PDF** copy of your handout to Moodle under Assessment Tasks by the due date.

You will then present your demonstration in class on the due date.

PART B - Major Project Folio and Draft Project

Upload a **PDF** copy of your Folio and your draft exported project file/s to Moodle by the due date.

Teacher Feedback and Student Self-Reflection

The task will be returned to students within **14 days** of the due date. Information on how to improve will be provided through written teacher feedback and the marking criteria. Students can clarify or seek further feedback by speaking with their teacher.

Upon return of the task and teacher feedback, students will also be expected to complete the following self-reflection form, to provide them with the opportunity to reflect on the strength of their performance, as well as areas that have been identified to strengthen in future tasks -

<https://forms.gle/oBnPJ8EsGLTQZm7Z8>

How does this link to my learning?

This task will allow students to demonstrate their understanding of theoretical concepts, providing students with the opportunity to showcase their knowledge, understanding and skills in

- Demonstrate and implement the principles and elements of design
- Demonstrate skills in project management
- Produce a potentially commercial product using multimedia skills
- Produce a professionally appropriate product and accompanying portfolio

Assessment Procedures

Students should be fully aware of the School Assessment Procedures for their year group. These were provided at the beginning of the school year and are available off the school website under the Learning menu for each year group.

Marking Criteria

PART A - Practical Demonstration					
Criteria	1	2	3	4	5
Identifies the skill, process or technique	Attempts to recognise and name the skill, process or technique	Clearly recognises and correctly names the skill, process or technique			
Explain the relevance of this skill, process or technique to your project	Limited reference to project	Some relevant reference to project	Clearly explains the relevance of this skill, process or technique to own project		
Explain how this task would be carried out in industry	Limited reference to industry	Some appropriate industrial process mentioned	Clearly explains appropriate industrial process		
Identify the materials, tools and equipment required	Attempts to name some materials, tools and equipment	Identifies the materials, tools and equipment required to complete the task			
Demonstrate how to perform the practical task	Brief and incomplete demonstration of the task	Demonstrates some aspects of the task	Safely demonstrates most aspects of the task	Safely demonstrates all relevant steps of the task,	Clearly, safely and effectively demonstrates the task including all relevant steps, in order.
Handout	Produces a handout with minimal detail	Produces a clearly written and effectively presented handout			
					Part A Total / 17
PART B - Major Project Folio and Draft Project					
Criteria	1	2	3	4	5
Timeline plan	Limited attempt at completing a Timeline plan for project entirety	Timeline plan proposed for project entirety	Timeline plan developed and applied for project entirety	Timeline plan developed, applied for project entirety and outlined with some detail	Timeline plan developed, applied and evaluated in detail for project entirety
Finance plan	Limited attempt at completing a finance plan for project entirety	Finance plan proposed for project entirety	Finance plan developed and applied for project entirety	Finance plan developed, applied for project entirety and outlined with some detail	Finance plan developed, applied and evaluated in detail for project entirety

Criteria	1 - 2	3 - 4	5 - 6	7 - 8	9 - 10
Evidence of ongoing evaluation	Limited attempt at complete any ongoing evaluations throughout the folio	Basic attempt at ongoing evaluation provided in folio, with some links back to the statement of intent or research or development	Some evaluation provided throughout the folio, reflecting back on statement of intent and/or research and/or development	Evaluation provided throughout the folio, reflecting back on statement of intent, research and development	Detailed critical evaluation provided throughout the folio, reflecting back on statement of intent, research and development
Record of Production	Limited attempt at completing record of production	Basic attempt at completing record of production with limited discussion around project management and limited screenshots included	Project development outlined with some discussion around project management, and the inclusion of limited screenshots	Record of production provided with description of project management, inclusion of some screenshots	Detailed record of production provided with clear description of project management, inclusion of screenshots and ongoing evaluations
Quality of the product	Limited attempt at producing a quality product, with attention to detail lacking in most areas of the product	Basic quality product submitted with some attention to detail in limited aspects of the product	Product of substantial quality submitted with attention to detail in most aspects of the product	High quality product submitted with clear attention to detail in most aspects of the product	Very high quality product submitted with clear attention to detail in all aspects of the product
Range of skills	Limited range of skills shown, with limited evidence of product quality provided	Basic range of skills showed in the production of the product, executed to a basic standard, providing a product of basic quality	Range of skills showed in the production of the product, executed to mostly high but variable degree to provide a finished product of substantial quality	Broad range of skills showed in the production of the product, executed to a fairly high degree to ensure a substantial quality finished product	Wide range of skills showed in the production of the product, executed to a high degree to ensure a high quality finished product
Part B Total					/ 50

Total Mark: / 67